



FERN HILL PRIMARY SCHOOL

Richmond Road, Kingston upon Thames, KT2 5PE
Telephone: 020 8247 0300 E-mail: office@fernhillprimary.org
www.fernhill.kingston.sch.uk

Headteacher: Mr A. Scott

8th March 2023

Parents' Evening – Spring Term 2023

Dear Parents and Carers,

Our second Parents' Evening of this school year will be held on **Wednesday 29th March from 4:00 – 7:00 pm and Thursday 30th March from 2:00 – 6:00 pm**. All appointments will be in-person only and held at school.

You will be able to book one ten-minute appointment with your class teacher through our Parents' Evening System **from 10:00 am on Thursday 9th March**. The booking window will close at 10:00 pm on Thursday 16th March.

To book, please follow this link: [Parents' Evening System](#)

Please be aware that appointments are bookable on a first come, first served basis. We encourage you to arrive early for your appointment so that you can look at your child's class books before you meet with your teacher. If you are scheduling an appointment for more than one child, please leave a suitable time gap between appointments.

If you have a SEND review scheduled with the Inclusion Team, or are in the process of scheduling one, you do NOT need to book a Parents' Evening appointment as well. Your child's class teacher will attend their SEND review.

On Thursday 30th March, **school will close at 1:30 pm** for children in Reception through to Year 6. Nursery will run as normal until 3:25 pm.

For any questions regarding booking an appointment, please contact the school office via email at: office@fernhillprimary.org or by telephone on 020 8247 0300.

Yours faithfully,
Fern Hill Primary School

We are passionate about developing the whole child and instilling an enduring love of learning

Inspiration

Collaboration

Empathy

Excellence