



FERN HILL PRIMARY SCHOOL

Richmond Road, Kingston upon Thames, KT2 5PE
Telephone: 020 8247 0300 E-mail: office@fernhill.rbksch.org
www.fernhill.kingston.sch.uk

Headteacher: Mr A. Scott

13th January 2023

Parent Volunteers

Dear Parents and Carers,

We are very grateful to those of you who have volunteered your time this year, reading with the children, supporting in the classroom and accompanying us on visits out of school. Thank you - your contribution to school life is invaluable for both the children and staff.

Last October, we ran a series of introduction and training sessions for parents and carers who were interested in volunteering their time **in school** and I will be running two more sessions this half-term on **Tuesday 31st January at 2:30 pm** and **Wednesday 1st February at 9:00 am**. The sessions will last for approximately 30 minutes and cover responsibilities and expectations including health and safety measures in school, confidentiality, how to support reading and phonics, DBS checks and next steps.

If you would like to volunteer, please register your interest using the linked form below and let us know which session you will attend. **For safeguarding purposes, all volunteers in school must complete this training**; if you are already volunteering in school and were not able to attend one of the sessions in October, please complete the form to indicate which of these additional sessions you will attend.

Once you have completed the training and a DBS check, you should speak directly to your teacher to arrange a day and time to suit you and your class. If you are happy to work with children across year groups, please let us know at the training session.

[Parent & Carer Volunteer Registration 2022/2023](#)

Thank you for your support.

Yours faithfully,

Mrs A. Davies
Assistant Headteacher

We are passionate about developing the whole child and instilling an enduring love of learning

Inspiration

Collaboration

Empathy

Excellence