



RISK ASSESSMENTS

- A Risk Assessment identifies hazards that may cause harm and then identifies the control measures that will reduce the risk to acceptable levels.
- Risk Assessments are a legal requirement and should be recorded and reviewed
- Risk Assessments illustrate good practice forethought planning and collective expertise. They are most effective when discussed with colleagues before writing and during recording.
- **The Event Manager (Person with overall responsibility) should then ensure that those Risk Assessments are appropriate, or should make any necessary additions or changes. The dated signature by the Event Manager confirms that all staff/adults on the visit have read, understood and adopted the written Risk Assessment.**
- Suitable briefings must be given for the 6 key areas below to all relevant people.

**The Risk Assessment process must be seen as ‘on-going’ and ‘dynamic’.
In other words, professional judgements and decisions regarding safety will need to be made during the activity. If the control measures aren’t sufficient, the activity must not proceed.**

There are 6 Key areas are identified where potential hazards may occur.

- | | | |
|------------------|----------------------|-------------------------|
| 1. Type of Group | 3. Equipment | 5. Travel |
| 2. Staffing | 4. Venue/Environment | 6. Emergency Procedures |

These are the areas that must be reviewed before final approval is granted.

All visits have potential hazards and risk to staff and participants, therefore the control measures identified should be sufficient to reduce the risk to acceptable levels. If the control measures aren’t sufficient, consideration must be given to absolute ‘cut off criteria’ and the activity must not proceed. In addition there must always be an alternative activity (Plan B), prepared and risk assessed. The control measures identified on a form are the written evidence that the six key areas above have been considered.

RISK ASSESSMENT

School/Club: FERN HILL

Age range of participants: Year 6

Gender ratio: Male/Female

Total number of participants: 15

Event Manager: Wayne Martin

Coach/Adult(s) in position of responsibility and responsible for event supervision & safety: DAN SHERLOCK

**Participants with additional needs (medical/dietary/learning)
THE SCHOOL SHOULD MAKE THE COACH AWARE OF THIS
BEFORE THE SESSION COMMENCES. THIS INFORMATION IS
ALSO REQUIRED ON OUR APPLICATION FORMS BUT PAR-
ENTS DO NOT ALWAYS GIVE THIS.**

Name of Event: FERN HILL AFTER SCHOOL CLUB

Venue: FERN HILL

Date of event(s): FRIDAY 30TH APRIL - 16TH JULY

<p style="text-align: center;">ASPECTS TO CONSIDER (List only actual hazards)</p> <p>6 Key areas are identified below where potential hazards may occur. These are the areas that must be reviewed before final approval is granted.</p>	<p style="text-align: center;">CONTROL MEASURES</p> <p style="text-align: center;">Written evidence that the six key areas have been considered Suitable briefings are to be given for all 6 key areas to the relevant people.</p>
<p>1 Type of Group. Ratios, special educational and medical needs. Violence to staff / behavioural management Smoking Gender Issues</p> <p>2 Staffing. The nature of the activity will identify specific types of hazard which could result in injury. Competence & suitable experience, reflecting the activity, the venue and the type of group, is therefore essential.</p> <p>Ensure all staff are familiar with the Basketball England Code of Ethics and Conduct, Safeguarding Policy and Duty of Care</p>	<p>Mixed ability group of children in Year 6 Fern Hill will notify us of any behavioural issues. No smoking is permitted on site and we will be notified of any gender issues.</p> <p>The session is led by Dan Sherlock. In the event of illness we will try and replace Dan with another coach. The court is checked to see whether there is any debris on the court that could cause an accident. Hoops are also checked for safety.</p> <p>All coaches are aware of the Basketball England Code of Ethics and Conduct, Safeguarding Policy and Duty of Care.</p>

3 Equipment

Suitable and sufficient materials and equipment is provided. Equipment failure or misuse must be avoided.

Balls and hoops are provided by the school and all of these should be in working order. Any damaged basketballs are not used. Cones are sometimes used for training sessions.

4 Venue/Environment

Accommodation Risk Assessment and Information. Site Specific hazards

Netball posts and any other sporting activity taking place.

5 Travel

Suitability of vehicle and competence of drivers. Identify main hazards for journey and stopping points

All children travel from classrooms or places on site to basketball so there is no need for any travel by vehicle. At the end of the session children are dismissed from the court and make their own way home unless being collected by their parents. Some children walk, cycle, take public transport or are collected by friends and family.

6 Emergency Procedures

Accidents and major incidents resulting in injury or other unforeseen events.

In the event of an emergency, emergency services will be called. The school and Parents/Guardians will also be informed.

Medical consent and condition forms obtained and signed for every participant

To be obtained from parent/guardian

Allergy forms

To be obtained from parent/guardian

Emergency contact details for every participant

To be obtained from parent/guardian

Terrorism, Firearms/Weapons Attack and suspicious items

Basketballs are meticulously cleaned at the beginning of each session if necessary. Children will use one basketball or share during the session. If children do share basketballs they are encouraged to clean their hands regularly or use antibacterial gel. Games can take place as directed by the school as children for the session are in bubbles. Any games will be limited to 20 minutes with breaks followed by hand cleaning.

COVID MEASURES

Coaches will wear masks for the session if required by Basketball England and or the school. Fern Hill should make us aware of any children at school that have tested positive for Covid and take part in basketball on Fridays.

RISK ASSESSMENT

Signed: Event Manager: Wayne Martin

Date of assessment: 10/03/2021

Print Name: Wayne Martin

Review 03/04/2021 WM (date and initial)

Review 2 (date and initial)

Signed: Coach/Person of responsibility: Dan Sherlock Date: 10/03/2021

Print Name: Dan Sherlock

Signed: Coach/Person of responsibility: Date: _____

Print Name:

Signed: Coach/Person of responsibility: Date: _____

Print Name:

Signed: Coach/Person of responsibility: Date: _____

Print Name: