
FERN HILL PSA

MINUTES – 5TH OCTOBER 2016

Present

Lumia Kenyon
Adam Scott
Alison Moss
Rachel Lea
Kavita Williamson
Antonia Confalone
Beth Wheatley
Steph Lawn
Salma Cranefield
Julia Dankl
Camilla Waterman
Alan Waterman
Panchali Karu
Caroline McDonald
Sue Dean
Susan Roscoe
Kate Bryden
Jen Wallington
Monica Toth
Gayna Bretherton
Aiko Yano
Christine Dale
Juliette Chronnell
Vaishali Sonawane
Rachael Cox

Apologies

Claire Walker
Kelly Austin
Lorena Casserly

MINUTES OF AGM 14th July 2016

The minutes of the AGM were approved.

COMMITTEE MEMBERS

Most roles filled – Cinema Night & End of Year Parent's Party remain open.

Agreed that each event we host should be led by someone who has done it before alongside someone new. The intention is share knowledge and transfer skills to enable a hand over of the next event.

Christmas Fair – will be run by a team with individuals taking full responsibility for their own area (raffle, café, grotto, adult tombola, kids tombola, crafts, mulled wine, bouncy castle). Salma & Lu will oversee and guide the team. Some roles already filled; Salma will ask for volunteers for the remainder.

Summer Fair – will be run by a committee along the same lines as the Christmas Fair. Alan will lead the committee in terms of meetings, actions etc.

Children in Need – owners identified, see below

Cinema Night – ideas discussed but no owner identified, see below

Bounce for Books – owners identified, see below

End of Year Parents Party – no owner identified yet

Class Reps – most Class Reps now in place, 1st meeting scheduled for Monday 10th October, 2.00 pm.

REVIEW OF EVENTS

New Parents Welcome - very well attended

Second hand Uniform Sale – raised £166.71

Macmillan – raised £975.71

UPCOMING EVENTS THIS TERM

Cauliflower Cards

Ali and Kavita organising. Design packs to go out Friday 14th October, deadline for returning artwork and orders will be end of school day on Thursday 3rd November. Cards will be delivered by end of November.

Dads Breakfast, Friday 14th October

Panchali and Julia organising. Team in place for set up and serving. Mischa, Kate & Lorena & Lou also volunteered.

Fireworks Night, Thursday 3rd November

Alan organising. All going well.

Children in Need, Friday 18th November

Volunteers as follows:

Drop off collections

- KS1 Gate - Salma, Rachael Cox, Caroline, Camilla
- KS2 Gate - Rachel Lea, Christine, Kavita
- Daisy AM – Ali
- Daisy PM - Lu

Pick up cake sale – Salma, Rachel, Lu, Kavita

Christmas Fair, Friday 9th December

No stall holders this year – bouncy castle in the Large Hall instead.

Tombola donations (adults & kids) & mufti day on Friday 2nd December.

Christmas tree sale will be held over the weekends of 3rd/4th, 10th/11th & 17th/18th December.

Salma will manage Gibson Lane aspects.

2017 EVENTS

Panto @ Richmond Theatre

There will be no organized trip this year. Kate is researching options for 2017/18 to get us a better deal on ticket price, possibly with the Rose Theatre as the more local option.

Coffee Morning, Friday 27th Jan

Kate and Lorena happy to run again.

Cinema Night

No owners yet.

KS2 - provisional date of Friday 3rd February but need someone to lead it and choose the film.

Kate offered to see what is due for release and find out via work if we would be allowed to show it.

Sue Dean and Susan Roscoe suggested shortlisting 3 films and getting the children to vote on one. They will look at how best to do this.

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Mischa spoke about a possible virtual world event for the children. He will look at the possibilities and cost it up.

Lu to catch up with Antonia on her idea for a Daisy/Reception cinema ‘afternoon’ with parents.

Quiz Night, Friday 24th February

Last year’s winning team to organize and act as Quizmasters.

Frying Squad booked to provide the catering.

Bounce for Books, Friday 3rd March

Lara’s role to be confirmed. Alan, Camilla and Rachael Cox have volunteered to run it.

FUNDRAISING & SPEND

LearnPads purchase complete - 32 bought plus charging station trolley

Literacy – 2016 Bounce for Books money has mostly been spent, will use unspent cake sale money to top up book fund.

Wish list from Adam for consideration – decision on what to focus on to be made at the next meeting

- technology upgrades for class computers, laptops, projectors
- C Touch classroom screens - still need 7 at £2.5K each
- new AV system for Large Hall - Mischa to look into this and liaise with Adam
- recreational equipment e.g. playground benches & apparatus, resurfacing

Parent voluntary contributions will go ahead. Agreed it is important to differentiate spend from this source and spend from PSA funds.

CAKE SALES

All dates set.

Year 5 special sale to fund treats for the school trip has been brought forward to Friday 31st March to allow staff more time to prepare prior to the trip in May.

The last cake sale for Nursery will happen before the Summer Fair – no sales in July.

AOB

easyfundraising

There will be a comms campaign to get more parents signed up. Currently 41 supporters registered with a target of 150 by Christmas.

Next Meeting: Thursday 17th November 2016