

Transfer to secondary school 2018

Information for Year 6 parents

Please find below a summary of key information which should be read in conjunction with the Admission to Kingston's Secondary Schools 2018 brochure, available on the Council's website at www.kingston.gov.uk

Key dates

School open evenings and days

Start on Thursday 28 September for Kingston schools. See full details below.

Closing Date

Tuesday 31 October 2017 You must submit your application form and any supplementary information forms by this date.

National Offer Day

You will be sent the outcome of your application by email during the evening of **Thursday 1 March 2018**.

If you apply on a paper form you will be sent the outcome of your application by first class post on **Thursday 1 March 2018**.

You must accept or decline your offer by **Thursday 15 March 2018**, either through the eAdmissions system if you applied online, or on the reply slip if you applied on paper.

The application process

Please ensure that you read the complete Admission to Kingston's Secondary Schools brochure online at www.kingston.gov.uk

Apply online at www.eAdmissions.org.uk

Your application will be managed by the Council's School Admissions service where you live (eg if you live in in the Royal Borough of Kingston, this is your home council).

- You can apply for up to six schools, academies or free schools (state-funded schools) in the Kingston borough and in other council areas.
- You must list the schools in the order that you prefer them. The order of preference is important as it will decide which school is offered if your child qualifies for a place at more than one school.
- Each school considers your child's application against its admission criteria **only** and not according to your order of preference.

- The order of preference in which you list your schools is **confidential**. Schools are **not** told the preference order in which you have listed them.
- You should check if you need to complete a supplementary information form for the schools you are applying for. If the school is outside Kingston borough, please refer to the relevant local authority or contact the school (contact details for neighbouring authorities can be found in the Admissions brochure).
- For more details on the schools' admissions criteria, please refer to the school's individual website.

All of the above points are covered in the Admission to Kingston's Secondary Schools brochure in a step by step guide which you can find on the Kingston website www.kingston.gov.uk

If you require any additional support or advice please phone School Admissions on 020 8547 4610 to speak to a member of the team.

The phone lines are open on Monday to Friday from 8.45am to 2.30pm and between 4.00 and 5.00pm (4.45pm on Friday).

Open events for Kingston's secondary schools for admission in September 2018

| School | Open Evening 2017 | Daytime Tours |
|---|--|---|
| Chessington Community College www.chessingtoncommunitycollege.co.uk | Thursday 28 September 6.15 to 9.00pm | Daytime tours available by appointment |
| Coombe Boys' School www.coombeboysschool.org | Wednesday 11 October 6.30 to 9.00pm | Daytime tours Friday 13 and Wednesday 19 October 9.00 to 10.00am |
| Coombe Girls' School www.coombegirlsschool.org | Wednesday 4 October 6.00 to 9.00pm | Open morning Thursday 5 October from 9.30 to 11.00am |
| The Hollyfield School www.hollyfield.kingston.sch.uk | Thursday 5 October 6.00 to 9.00pm | Tuesdays and Fridays, 3 to 20 October (except 6 October) at 9.15am and 11.05am |
| The Holy Cross School www.holycross.kingston.sch.uk | Monday 2 October 5.30 to 8.00pm | School day tours will be available to book. Please contact the school for further information |
| The Kingston Academy www.thekingstonacademy.org | Thursday 12 October 5.00 to 8.00pm | School tours which can be booked by contacting the school office |
| Richard Challoner School www.richardchalloner.com | Thursday 5 October 6.00 to 8.30pm | Open morning Thursday 19 October, 9.15am Please call the school for an appointment |
| Southborough High School www.southborough.kingston.sch.uk | Wednesday 4 October 6.30pm onwards | Open days - Friday 6, Monday 9, Tuesday 10 and Wednesday 11 October. Please call the school for the times of tours |
| Tolworth Girls' School www.tolworthgirlsschool.co.uk | Wednesday 11 October 6.00 to 8.30pm | Open weeks Monday 9 to Friday 20 October. Tours of the school will take place during the mornings at 8.40am, 9.40am and 11.10am. (No tours will take place on Wednesday 11 October) Please call the school to book a tour |